

24-HOUR RESIDENT CHECK LIST

Monitor bulletins on local television, radio stations and Community/Installation communication channels.

If evacuation has not been recommended:

- Double-check your emergency supply kit.
- Know where you are going in the event of an evacuation.
- Secure windows and wedge sliding glass doors.
- **Hurricane shutters will not be mounted by Balfour Beatty Communities and we discourage residents from installing them on their own.**
- Draw all drapes and blinds to stop potential flying glass.
- Turn refrigerator and freezer to their coldest setting. If leaving, empty refrigerator and freezer; you will be responsible to clean your refrigerator and freezer upon your return.
- Sterilize containers (bathtub, washing machine, plastic jugs, etc.) or use 7 to 10 gallon trash cans with strong poly bags and fill with water. Recommend storing at least one quart of water per person per day. A few drops of chlorine bleach in a gallon of water will effectively sterilize it for drinking.
- Double-check your emergency supply kit.
- Lower television antenna and secure any satellite dishes.
- Limit telephone usage to emergencies only.
- Bring pets inside.
- Make sure you have enough supplies to last everyone in your house for 72 hours.
- Stay tuned for further directions for evacuations or shelter in-place.
- Housing will remain closed until Wing Leadership gives orders for reopening.
- Whether or not the management office is closed, we will utilize the One-Call Now system to communicate with you.
- Military and dependents must follow Wing Leadership guidelines.
- Due to the voluntary evacuation, the Community Management Office may have altered operating hours which will be communicated when changes are made. As always, if you have a maintenance emergency after hours, please contact the afterhours maintenance line and we will respond to all calls once it is safe to do so.

If you receive an advisory to evacuate:

- Act immediately and in daylight if at all it possible. DO NOT BECOME STRANDED!
- Remove items from the floor and place them as high as possible.
- Empty refrigerator and freezer; you will be responsible to clean your refrigerator and freezer upon your return.
- Turn off main breakers.
- Call your emergency contact (friends or family) and let them know where you are.
- You must take pets, along with food and water for them.
- Pack sufficient clothing - 5 days worth is recommended.
- Pack extra sheets, towels, sleeping bags, pillows, etc. - your home may sustain damage from the storm.
- Pack empty gas cans and coolers.
- Take your emergency supply kit with you.
- Notify Community Management that you are leaving your home at this time. Ensure we have your correct contact information; we will utilize the One-Call Now system to communicate with you.
- Lock home securely.
- Travel with care, avoid low-lying areas and use recommended routes if they have been given.
- Do not attempt to move obstructions (especially downed wires) from road.
- Know your hurricane evacuation route(s) as well as shelters outside the evacuation zone.
- Due to the mandatory evacuation, the Community Management office will be closed and all employees will be required to evacuate.

